Policy on Support Services for Persons with Disabilities

Preamble

Kristu Jayanti (Deemed to be University) proactively supports students and staff with physical and/or mental disability/challenges through dedicated support services, to enable them to successfully complete their educational pursuits and perform their work, in line with Sustainable Development Goal 10 (Reduced Inequalities).

Objectives

- To provide timely, individual and confidential support services to students and staff with disabilities.
- To make the available services widely known and easy to request.
- To review the quality of the services regularly, using feedback from the users.

Support Services for Students

The Differently Abled Students (Divyangjan) at Kristu Jayanti (Deemed to be University) are generally given the following support:

- Special coaching facilitation.
- Extra time for writing the examination.
- Separate room for taking the examination.
- Support of scribes according to the student's choice.
- Special question paper for examinations as per the need.
- Readers, note-takers, sign-language interpreters and attendants, as required.
- Assistive technology, accessible learning material and counselling services.

Support Services for Staff

- Assistive devices and software, adjusted workspaces and, where possible, flexibility in work allocation.
- Support staff or attendants, and counselling services.

Access to the Services

- The University shall designate a single point of contact for support services, and publish the details on the website and notice boards.
- Students and staff may request support at any time, with simple documentation, and the support shall be provided as promptly as possible.
- Information about the person shall be kept confidential.

Procedures and prerequisites in this regard will be as per the University Regulation.

Details of the Committee: -

1. Chairperson - Student Welfare Officer
2. Member – Senior Dean
3. Member – Senior Faculty Member
4. Member – Junior Faculty Member
5. Member – Representative from Administrative Staff
6. Member – Counsellor
7. Parents Representative – (name)
8. Students Representative – Student Council Member (Male)
9. Students Representative - Student Council Member (Female)

All the members of the Committee shall be nominated by the Vice Chancellor.

Functions of the Committee

1. Coordinating the support services and ensuring that requests are met in time.
2. Orienting Divyangjan on the assistance provided during examination such as special coaching, scribes, extra time, separate rooms, and special question paper.
3. Training scribes, readers, interpreters and volunteers.
4. Conducting awareness sessions on the availability of support services and attendants.
5. Conducting cultural/recreational programmes for persons with disabilities.
6. Collecting feedback on the services and recommending improvements.
7. Consulting and seeking guidance from the Equal Opportunity Cell, and submitting quarterly reports of grievances to the Advisory Committee for suitable action.
8. Addressing the difficulties/grievances of persons who approach the Committee and recommending unresolved issues to the Anti-Discrimination Officer.

Review of the Policy

This policy shall be reviewed at least once every three years, or earlier if required by changes in law or University Regulations.

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